Windows Keyboard Shortcuts	www.webnots.com
Common Keyboard Shortcuts	
Ctrl + C	Copy what is highlighted currently.
Ctrl + V	Paste what is on the clipboard, or what has been recently copied.
Ctrl + X	Cut what is highlighted currently.
Ctrl + A	Select everything in an open document, or current window.
Ctrl + D	Delete what is currently selected.
Alt + F4	Close open window.
Ctrl + Z	Undo last action.
Ctrl + Y	Redo an action.
Alt + Tab	Switch between open windows.
Alt + Enter	Display properties for the highlighted item.
Alt + Spacebar	Display shortcut menu for the currently open window.
Alt + Left Arrow	Go back if there is a previous history in programs such as browsers.
Alt + Right Arrow	Go forward, again useful in browsers.
Alt + Page Up	Scroll up an entire screen length.
Alt + Page Down	Scroll down an entire screen length.
Ctrl + Alt + Tab	You can select from all open windows with the arrow keys.
F1	Display the help menu.
F2	Rename what is currently highlighted.
F3	Search for a certain file or folder.
F4	Show address bar list in File Explorer.
F5	Refresh the window that is open currently.
F6	Toggle screen elements/keyboard shortcuts in an open program.
F10	Show the menu bar in the application that is currently open.
Ctrl + +	Zoom in on multiple items.
Ctrl + −	Zoom out on multiple items.
Shift + 10	Show shortcuts menu for the selected item.

Esc	Stop or leave the current action.
Shift + Delete	Delete highlighted item, without moving it to recycle bin first.
Browser Keyboard Shortcuts	
Ctrl + D	Bookmark the current web address open in browser.
Ctrl + I	View the saved favorites window.
Ctrl + J	View the browser downloads window.
Ctrl + H	Show browser history window.
Windows Key Shortcuts	
Windows + L	Lock the computer.
Windows + D	Switch between the currently open window and showing the desktop.
Windows + F1	Opens the Windows help and support menu.
Windows	Open/Close the start menu.
Windows + B	Highlight the notification area.
Windows + F	Open the Feedback Hub window.
Windows + I	Open the settings window.
Windows + K	Open the connect/stream to devices bar.
Windows + M	Minimize all currently open windows.
Windows + Shift + M	Re-open all minimized windows.
Windows + P	Opens display mode menu.
Windows + Q	Open Cortana Search menu.
Windows + R	Open the Run window.
Windows + T	Cycle through the apps that are currently on the task bar.
Windows + V	Rotate through the notifications.
Windows + ,	Take a brief look at the desktop (as long as it is held down).
Windows + Z	Shows all the commands that can be used in the currently open window.
Windows + 1	Start the application pinned in Taskbar first position.
Windows + 2	Start the application pinned in Taskbar second position.
Windows + 3	Start the application pinned in Taskbar third position.

Windows + 4	Start the application pinned in Taskbar fourth position.
Windows + 5	Start the application pinned in Taskbar fifth position.
Windows + 6	Start the application pinned in Taskbar sixth position.
Windows + 7	Start the application pinned in Taskbar seventh position.
Windows + 8	Start the application pinned in Taskbar eighth position.
Windows + 9	Start the application pinned in Taskbar ninth position.
Windows + Shift + 1	Start a new window of the app pinned in Taskbar first position.
Windows + Shift + 2	Start a new window of the app pinned in Taskbar second position.
Windows + Shift + 3	Start a new window of the app pinned in Taskbar third position.
Windows + Shift + 4	Start a new window of the app pinned in Taskbar fourth position.
Windows + Shift + 5	Start a new window of the app pinned in Taskbar fifth position.
Windows + Shift + 6	Start a new window of the app pinned in Taskbar sixth position.
Windows + Shift + 7	Start a new window of the app pinned in Taskbar seventh position.
Windows + Shift + 8	Start a new window of the app pinned in Taskbar eighth position.
Windows + Shift + 9	Start a new window of the app pinned in Taskbar ninth position.
Windows + Alt + 1	Open action bar settings list for the first app pinned in Taskbar.
Windows + Alt + 2	Open action bar settings list for the second app pinned in Taskbar.
Windows + Alt + 3	Open action bar settings list for the third app pinned in Taskbar.
Windows + Alt + 4	Open action bar settings list for the fourth app pinned in Taskbar.
Windows + Alt + 5	Open action bar settings list for the fifth app pinned in Taskbar.
Windows + Alt + 6	Open action bar settings list for the sixth app pinned in Taskbar.
Windows + Alt + 7	Open action bar settings list for the seventh app pinned in Taskbar.
Windows + Alt + 8	Open action bar settings list for the eighth app pinned in Taskbar.
Windows + Alt + 9	Open action bar settings list for the ninth app pinned in Taskbar.
Windows + Tab	Cycle through recently open or used applications/windows.
Windows + Ctrl + B	Switch to the application/window that showed a notification.
Windows + Up Arrow	Maximize the current window.
Windows + Down Arrow	Minimize the current window.

Windows + Left Arrow	If split - maximize the window displayed left side of the screen.
Windows + Right Arrow	If split - maximize the window displayed right side of the screen.
Windows + Home	Minimize all but the current active window.
Windows + Space	Choose language and keyboard layout options.
Windows + Ctrl + Space	Choose a previous selection option for language and keyboard layout.
File Explorer Shortcuts	
Alt + D	Select the address bar.
Ctrl + E	Select the search bar.
Ctrl + N	Open new window.
Ctrl + W	Close selected window.
Ctrl + Mouse Scroll Wheel	Change size and look of file and folder icons/thumbnails.
Ctrl + Shift + E	Show all the folders about the highlighted folder.
Ctrl + Shift + N	Make a new folder.
Num Lock + *	Show all the sub folders of the highlighted folder.
Num Lock + +	Show the contents of the highlighted folder.
Alt + P	Show the preview pane.
Backspace	Go to the previous folder.
Alt + Up Arrow	View the folder that the current folder was in.
Alt + Left Arrow	Show the previous folder.
End	Show the bottom of the current open window. (If applicable).
Home	Display the top of the current open window. (If applicable).